

### Person Specification

<b>Job Title</b>	Senior Project Manager
<b>Job Holder</b>	VACANT
<b>Reports To</b>	
<b>Date</b>	Nov 2019

		Essential	Desirable	Method of Assessment
	<b>Educational Attainment</b>			
E1	BEng – Chemical or Mechanical Engineering Degree	x		Application form/Certificate
	<b>Work Experience</b>			
E2	5 years' relevant experience in a project management role	X		Application form/Interview
E3	Experience in GMP sector	X		Application form/Interview
E4	Review and approval of project estimates pre-sanction	X		Application form/Interview
E5	Project coordination, schedule delivery	X		Application form/Interview
E6	Management of contractor, design and construction/commissioning	X		Application form/Interview
E7	Stage gate management		x	Application form/Interview
E8	Project governance and monthly reporting	X		Application form/Interview
E9	Project change control and management	X		Application form/Interview
E10	Resource allocation and management	X		Application form/Interview
E11				
E12				
	<b>Knowledge/Skills/Aptitude</b>			
E11	Ability to communicate technical information clearly.		X	Application form/Interview
E12	Excellent written and verbal communication skills	X		Application Form
E13	Ability to influence, negotiate and persuade	X		Interview
E14	Ability to reach decisions objectively, consistently and fairly, using discretion where appropriate	X		Interview/Assessment

E15	Ability to work without supervision yet able to judge when advice and support is required	X		Interview
E16	Ability to effectively prioritise resources	X		Interview/Assessment
E17	High regard for standards and technical assurance	x		Interview/Assessment
	<b>Circumstances</b>			
E18	Chartered chemical or mechanical Engineer		x	Application Form