

Person Specification

Job Title	Finance Business Accountant
Job Holder	VACANT
Reports To	Jennifer Snowdon
Date	Immediately available

		Essential	Desirable	Method of Assessment
	Educational Attainment			
D1	ACA/Cima/ACCA Qualified accountant		X	Application form/Certificate
E1	Studying for or completed Final Level professional exams	X		Application form/Certificate
	Work Experience			
E2	Excellent Excel skills	X		Application form/Interview
E3	Experience working with SAP		X	Application form/Interview
D2	Experience of working with fixed costs or controlling actual v budgeted spend	x		Application form/ Interview
	Knowledge/Skills/Aptitude			
E4	Process improvement mentality	X		Interview
E5	Excellent communication skills	X		Interview
E6	Customer focussed	X		Interview
E7	Relationship building	X		Interview
E8	Attention to detail	X		Interview
E9	Ability to effectively prioritise	X		Interview
D3	Business partnering experience		x	Application form/ Interview
	Circumstances			